

**BUDGET NEEDS ASSESSMENT APPLICATION**  
**Fall 2016**

Name of Person Submitting Request:	<b>Joshua Milligan</b>
Program or Service Area:	<b>Inspection Technology</b>
Division:	<b>Applied Technology, Transportation and Culinary Arts</b>
Date of Last Program Efficacy:	<b>Spring 2013</b>
What rating was given?	<b>Conditional</b>
Amount Requested:	<b>\$2,000</b>
Object Code:	<b>4100.00</b>
Strategic Initiatives Addressed: (See <a href="http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf">http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf</a> )	2.8.10, 2.5.1, 2.6, 2.6.6

*Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.*

One-Time                          Ongoing       

Does program or service area have an existing budget?    Yes                          No       

Are there alternative funding sources? (*for example, Department, Budget, Perkins, Grants, etc.*)

Yes                          No       

If yes, what are they: \_\_\_\_\_

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

The one-time request for \$2000 will supply the Inspection Technology program with the most current code books needed for updating the curriculum. The updated codes will also provide the needed references for instructors and students in the classroom.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

Providing the necessary updated code books will support student learning and will help to maintain the high retention and completion rates (student success).

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

The SBVC Inspection Technology program prepares students for jobs as building inspectors and code enforcement. Updated code books are necessary to properly prepare students for these high paying positions.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

This is a onetime cost since code books are not updated every year.

5. What are the consequences of not funding this budget request?

The program would not be able to update curriculum to reflect industry changes without the proposed purchase of the up to date code books.